

RESOLUTION NO. 10-65

RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA RENEWS THE GRANT FROM THE FLORIDA DEPARTMENT OF EDUCATION IN THE ANNUAL AMOUNT OF \$687,825.00 FOR AFTERSCHOOL AND SUMMER PROGRAMS OPERATING OUT OF THREE 21ST CENTURY COMMUNITY LEARNING CENTERS, FOR STUDENTS FROM GRADES 6 THROUGH 10, FOR ONE YEAR, COMMENCING ON AUGUST 1, 2010 AND ENDING ON JULY 31, 2011, AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS AND SUBCONTRACTS IN FURTHERANCE THEREOF.

WHEREAS, on May 21, 2009, the City of Hialeah applied for a grant with the Florida Department of Education for a 21st Century Grant to provide 21st Century Learning Centers for afterschool and summer programs for students from Grades 6 through 10 attending Jose Marti Middle School, Filer Middle School and the Hialeah Educational Academy, to receive academic tutoring, physical education, nutrition instruction, recreational activities, character instruction and service learning; and

WHEREAS, on December 3, 2009, the Florida Commissioner of Education awarded the grant to the City of Hialeah in an amount of \$687,825.00; and

WHEREAS, pursuant to Hialeah, Fla., Resolution 09-199 (Dec. 23, 2009), the City entered into a grant agreement with the Florida Department of Education for the 21st Century Grant; and

WHEREAS, this grant award is part of a five-year grant cycle in which the Department of Education will fund the first two years entirely and 80% of the budget for the third through fifth years; and

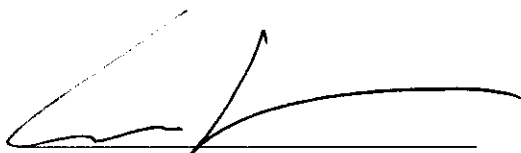
WHEREAS, the City of Hialeah finds it in the best interest of the health, safety and welfare of the community to accept the renewal of the grant award to benefit students with quality afterschool and summer programs for the second year.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The foregoing facts and recitations contained in the preamble to this resolution are hereby incorporated and adopted by reference as if fully set forth herein.

Section 2: The City of Hialeah, Florida hereby renews the grant from the Florida Department of Education in the annual amount of \$687,825 for afterschool and summer programs operating out of three 21st Century Community Learning Centers, for students from Grades 6 through 10, for one year, commencing on August 1, 2010 and ending on July 31, 2011, and further authorizes the Mayor and designee to execute any and all documents and subcontracts in furtherance thereof.

PASSED AND ADOPTED this 22nd day of June, 2010



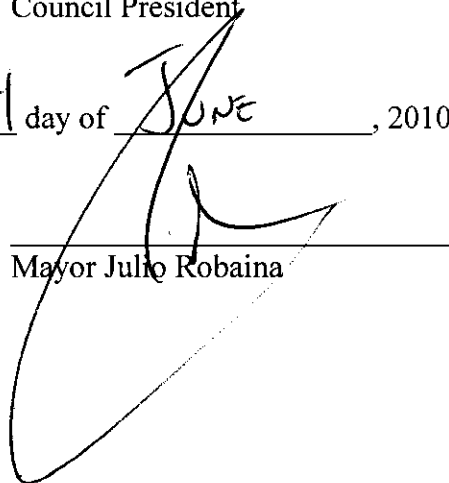
Carlos Hernandez
Council President

Attest:

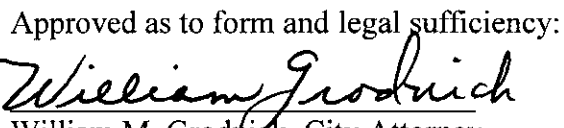
Approved on this 21 day of JUNE, 2010.



Rafael E. Granado, City Clerk



Mayor Julio Robaina

Approved as to form and legal sufficiency:


William M. Grodnick, City Attorney

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Resolution was adopted by a unanimous vote with Councilmembers, Caragol, Casals-Muñoz, Cue, Garcia-Martinez, Gonzalez, Hernandez, and Yedra voting "Yes."

21ST CCLC REQUEST FOR APPLICATION CHECK LIST (2010-2011)

The application **MUST** include **ALL** the required components and forms in the order listed.

Agency Name: *City of Hialeah Young Leaders with Character Program*

- ☒ Signed DOE 100A (Original Signature)
- ☒ DOE 101 (Budget Narrative)
- ☒ Completed 21st CCLC Checklist (*This Form*)

GRANT NARRATIVE

- ☒ I. **Project Abstract or Summary**
- ☒ II. **Principles Of Effectiveness**
 - ☒ Use of Periodic (formative) Evaluations from Prior Year
 - ☒ Target Population Identification
 - * Title I Eligible Schools Table must be in **Appendix A**
- ☒ III. **Operational Design Requirements**
 - ☒ Students with Special Needs
 - ☒ Student Safety
 - ☒ Collaboration with Schools
 - ☒ Supplemental Meals
- ☒ IV. **Project Design & Implementation: Academic Enrichment**
 - ☒ Remedial Education and Academic Enrichment - Reading
 - ☒ Remedial Education and Academic Enrichment – Math and Science
- ☒ V. **Project Design & Implementation: Personal Enrichment**
 - ☒ A. Personal Enrichment Activity 1:
 - ☒ B. Personal Enrichment Activity 2:
 - ☒ C. Personal Enrichment Activity 3:
 - ☒ D. Personal Enrichment Activity 4:
- ☒ VI. **Project Design & Implementation: Adult Family Members**
- ☒ VII. **Goals, Measurable Objectives, Activities, and Timeframe**
 - Goals, Objectives, Activities, & Timeframe Table
 - * *Weekly Activity Schedule must be in Appendix B*
 - * *Annual Operational Schedule must be in Appendix B*
- ☒ VIII. **Coordination of Services and Sustainability Plan**
 - ☒ A. Identify Coordinated Programs
 - ☒ B. Plan for New Public/Private Partnerships
 - ☒ C. Plan for Sustainability after Grant Ending

IX. Evaluation

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- A. Evaluation Plan
B. Evaluation to Refine, Improve and Strengthen Program

X. Dissemination/Marketing Plan

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- A. Dissemination Methods
B. Student Selection Criteria
C. Student Recruitment Process
D. Student Retention Techniques

XI. Budget

Budget Narrative Form (DOE101) is placed behind the DOE100A

APPENDIX A – TITLE I TABLE:

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Title I Eligible Schools Table

APPENDIX B - ADEQUACY OF RESOURCES, COLLABORATION, AND SUSTAINABILITY PLAN:

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- Site Profile Worksheet(s) (One for **EACH** proposed site)
Weekly Schedule (separately for EACH SITE)
Annual Operational Schedule

APPENDIX C - ASSURANCES:

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- Signed** General Assurances Signature Page (if not already on file with FLDOE)
Signed 21st CCLC Program Assurances
Signed Program Operational Assurance (One for **EACH** proposed site)
Signed and Completed Private School Participation Form
Signed General Education Provisions Act (GEPA) Statement

APPENDIX D – FUNDING:

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- Funding Request Guide(s) (One for **EACH** proposed site)
ONLY if proposing revisions to prior year operation
Agency Profile Worksheet

APPENDIX E – PROGRAM PERFORMANCE AND ACCOUNTABILITY:

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- Deliverables (*required*)
Training, Technical Assistance, and Dissemination (*note if "not applicable"*)
Student Performance (*required*)
Service Delivery (*required*)
Third Party Evaluator (*note if "not applicable"*)

APPENDIX F – COMMUNITY-BASED AND FAITH-BASED ORGANIZATION INFORMATION:

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- List of Current Board of Directors
Copy of Current Operating Budget
Copy of Current Audit Report (*if applicable*)

APPENDIX A

Title 1 Eligible Schools Table

Program Name: Young Leaders with Character Program

Title I Eligible Schools Targeted for Service (2010-2011)

Targeted School Name	21 st CCLC Site Name	School Number	SINI 2009 Status (0-9)	School Grade (A-F)	AYP Yes/No	% FRL	Grade Span of School (e.g., K-8)	Grade Span of 21 st CCLC (e.g., 6-8)	Total Enrolled in Regular School	Number of Students to be served After School per day from this school in 21 st CCLC
City of Hialeah Educational Academy Charter	Hialeah Educational Academy (HEA)	7262	n/a	C	Yes	83%	9-11	9-11	231	40
Jose Marti Middle School	Jose Marti Middle School	6421	6	B	Yes	87%	6-8	6-8	746	40
Henry H. Filer Middle School	Seminola Community Center	6171	6	A	Yes	89%	6-8	6-8	1230	15
Westland Hialeah Senior High School	Seminola Community Center	7049	0	C	Yes	70%	9-12	9-12	1648	10
Hialeah Middle School	Hialeah Middle School	6231	6	C	Yes	84%	6-8	6-8	932	40
Excelsior Language Academy of Hialeah Charter School	Seminola Community Center	5029	n/a	C	Yes	85%	K-8	6-8	585	10

- School number, school grade, AYP, grade span, and %FRL can all be obtained from: <http://schoolgrades.fl DOE.org/>
- SINI - Indication of whether schools have been identified as "in need of improvement" can be obtained from: <http://www.fl DOE.org/bsa/titel1/pdf/SINI09.pdf>. Using the 2009 data, the school must have an "SINI 2009" indicator of one (1) or above to be considered as "In Need of Improvement."

APPENDIX B

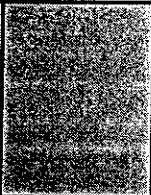
Site Profile Worksheet(s)
Weekly Schedule
Annual Operational Schedule

SITE PROFILE WORKSHEET (2010-2011)

Original
Submission

DO NOT COPY AND PASTE INFORMATION

School District / Fiscal Agency	Young Leaders with Character Program	County of Site	Dade
Name of Site/Facility	Hialeah Educational Academy		
Type of Site (Drop Down Menu)	Charter School (CS)		
Physical Address of Site:	2590 W. 26th Avenue		
City of Site	Hialeah	ZIP	33016
Web Address of Site	N/A		

Grade Levels Receiving Services (e.g., K-12)		# of students participating in the 21st CCLC program per day
Before School		Before School
After School 9-11		After School 40
Weekends / Holidays		Weekends / Holidays
Summer		Summer 150

Name of Main Site Contact	Sharon Dziedzic	Phone Number	305-519-3331	E-mail address	sdziedzic@hialeahfl.gov
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Regular School Year Program for Students

BEFORE SCHOOL Site Schedule (Must operate at least one hour per day of service)

Before School Start Date: Identify special situations (Before School) and/or dates when the program is closed (e.g., holidays)

Before School End Date:

Total # Days Before School:

	MON	TUE	WED	THU	FRI	Total Weekly Hours
Service Begin Time (e.g., 7:00 AM)						Before School
Service End Time (e.g., 8:00 AM)						0.0

AFTER SCHOOL Site Schedule (Must operate at least 12 hours per week of service)

After School Start Date: 8/23/2010 Identify special situations (After School) and/or dates when the program is closed (e.g., holidays)

After School End Date: 6/8/2011 holidays and teachers work days

Total # Days After School: 178

	MON	TUE	WED	THU	FRI	Total Weekly Hours
Service Begin Time (e.g., 3:30 PM)	2:30 PM	2:30 PM	2:30 PM	2:30 PM	2:30 PM	After School
Service End Time (e.g., 5:30 PM)	5:30 PM	5:30 PM	5:30 PM	5:30 PM	5:30 PM	15.0

Weekends and Holidays Site Schedule (Must operate at least four hours per day of service). Does not include Summer.

List All Dates that Site will be Open (e.g., 04/09/09; 04/10/09; 04/16/09)

Total # Non-School Days:

	SAT	SUN	HOLIDAYS	Total hours will calculate automatically.
Service Begin Time (e.g., 3:30 PM)				Do NOT copy and paste information, as this may prevent formulas from working correctly.
Service End Time (e.g., 5:30 PM)				
TOTAL HOURS PER DAY	0.0	0.0	0.0	

Summer Program for Students (May ONLY include operation until July 31, 2011)

Summer Site Schedule for Typical Week (Must operate for at least four hours per day of service)

Summer Start Date: 8/2/2010 6/13/2011 Identify special situations (Summer)

Summer End Date: 8/20/2010 7/29/2011

Total # Days in Summer:

	MON	TUE	WED	THU	FRI	SAT	Total Summer
Service Begin Time (e.g., 8:30 AM)	7:30 AM	7:30 AM	7:30 AM	7:30 AM	7:30 AM		Hrs. per Week
Service End Time (e.g., 5:30 PM)	6:30 PM	6:30 PM	6:30 PM	6:30 PM	6:30 PM		55.0

Ongoing Adult Education Program (NOT Periodic Parent Involvement Activities)

Adult Education Site Schedule

Date Site Open (Adults)

Date Site Closed (Adults)

Total # Days:

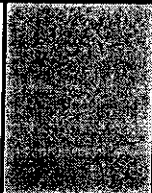
	MON	TUE	WED	THU	FRI	SAT	Total Adult
Service Begin Time (e.g., 7:00 PM)							Hrs. per Week
Service End Time (e.g., 8:30 PM)							0.0

SITE PROFILE WORKSHEET (2010-2011)

Original
Submission

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School District / Fiscal Agency	Young Leaders with Character Program	County of Site	Dade
Name of Site/Facility	Jose Marti Middle School		
Type of Site (Drop Down Menu)	School District (SD)		
Physical Address of Site:	5701 W. 24th Avenue		
City of Site	Hialeah	ZIP	33016
Web Address of Site	N/A		

Grade Levels Receiving Services (e.g., K-12)		# of students participating in the 21st CCLC program per day
Before School		Before School
After School 6-8		After School 40
Weekends / Holidays		Weekends / Holidays
Summer		Summer

Name of Main Site Contact	Sharon Dziedzic	Phone Number	305-519-3331	E-mail address	sdziedzic@hialeahfl.gov
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Regular School Year Program for Students

BEFORE SCHOOL Site Schedule (Must operate at least one hour per day of service)

Before School Start Date	Identify special situations (BeforeSchool) and/or dates when the program is closed (e.g., holidays)					
Before School End Date						
Total # Days Before School						
	MON	TUE	WED	THU	FRI	Total Weekly Hours
Service Begin Time (e.g., 7:00 AM)						Before School
Service End Time (e.g., 8:00 AM)						0.0

AFTER SCHOOL Site Schedule (Must operate at least 12 hours per week of service)

After School Start Date	8/23/2010	Identify special situations (AfterSchool) and/or dates when the program is closed (e.g., holidays)				
After School End Date	6/8/2011	holidays and teachers work days				
Total # Days After School	178					
	MON	TUE	WED	THU	FRI	Total Weekly Hours
Service Begin Time (e.g., 3:30 PM)	3:45 PM	3:45 PM	3:45 PM	3:45 PM	3:45 PM	After School
Service End Time (e.g., 5:30 PM)	6:45 PM	6:45 PM	6:45 PM	6:45 PM	6:45 PM	15.0

Weekends and Holidays Site Schedule (Must operate at least four hours per day of service). Does not include Summer.

List All Dates that Site will be Open (e.g., 04/09/09; 04/10/09; 04/16/09)					
Total # Non-School Days					
	SAT	SUN	HOLIDAYS	Total hours will calculate automatically.	
Service Begin Time (e.g., 3:30 PM)				Do NOT copy and paste information, as this may prevent formulas from working correctly.	
Service End Time (e.g., 5:30 PM)					
TOTAL HOURS PER DAY	0.0	0.0	0.0		

Summer Program for Students (May ONLY include operation until July 31, 2011)

Summer Site Schedule for Typical Week (Must operate for at least four hours per day of service)

Summer Start Date	Identify special situations (Summer)						
Summer End Date							
Total # Days in Summer							
	MON	TUE	WED	THU	FRI	SAT	Total Summer
Service Begin Time (e.g., 8:30 AM)							Hrs. per Week
Service End Time (e.g., 5:30 PM)							0.0

Ongoing Adult Education Program (NOT Periodic Parent Involvement Activities)

Adult Education Site Schedule

Date Site Open (Adults)							
Date Site Closed (Adults)							
Total # Days							
	MON	TUE	WED	THU	FRI	SAT	Total Adult
Service Begin Time (e.g., 7:00 PM)							Hrs. per Week
Service End Time (e.g., 8:30 PM)							0.0

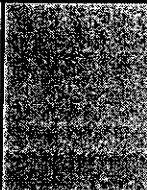
SITE PROFILE WORKSHEET (2010-2011)						Original Submission		
<i>DO NOT COPY AND PASTE INFORMATION</i>								
School District / Fiscal Agency	Young Leaders with Character Program			County of Site	Dade			
Name of Site/Facility	Seminola Community Center							
Type of Site (Drop Down Menu)	Other Unit of City or County Government (CNT)							
Physical Address of Site:	425 W. 25th Street							
City of Site	Hialeah			ZIP	33013			
Web Address of Site	N/A							
Grade Levels Receiving Services (e.g., K-12) Before School After School 6-12 Weekends / Holidays Summer								# of students participating in the 21st CCLC program per day Before School After School 30 Weekends / Holidays Summer
Name of Main Site Contact	Sharon Dziedzic		Phone Number	305-519-3331		E-mail address	sdziedzic@hialeahfl.gov	
Regular School Year Program for Students								
BEFORE SCHOOL Site Schedule (Must operate at least one hour per day of service)								
Before School Start Date	Identify special situations (Before School) and/or dates when the program is closed (e.g., holidays)							
Before School End Date								
Total # Days Before School								
	MON	TUE	WED	THU	FRI	Total Weekly Hours		
Service Begin Time (e.g., 7:00 AM)						Before School		
Service End Time (e.g., 8:00 AM)						0.0		
AFTER SCHOOL Site Schedule (Must operate at least 12 hours per week of service)								
After School Start Date	8/23/2010 Identify special situations (After School) and/or dates when the program is closed (e.g., holidays)							
After School End Date	6/8/2011 holidays and teachers work days							
Total # Days After School	178							
	MON	TUE	WED	THU	FRI	Total Weekly Hours		
Service Begin Time (e.g., 3:30 PM)	3:30 PM	3:30 PM	3:30 PM	3:30 PM	3:30 PM	After School		
Service End Time (e.g., 5:30 PM)	6:30 PM	6:30 PM	6:30 PM	6:30 PM	6:30 PM	15.0		
Weekends and Holidays Site Schedule (Must operate at least four hours per day of service). Does not include Summer.								
List All Dates that Site will be Open (e.g., 04/09/09; 04/10/09; 04/16/09)								
Total # Non-School Days								
	SAT	SUN	HOLIDAYS	Total hours will calculate automatically.				
Service Begin Time (e.g., 3:30 PM)				Do NOT copy and paste information,				
Service End Time (e.g., 5:30 PM)				as this may prevent formulas from working correctly.				
TOTAL HOURS PER DAY	0.0	0.0	0.0					
Summer Program for Students (May ONLY include operation until July 31, 2011)								
Summer Site Schedule for Typical Week (Must operate for at least four hours per day of service)								
Summer Start Date	Identify special situations (Summer)							
Summer End Date								
Total # Days in Summer								
	MON	TUE	WED	THU	FRI	SAT	Total Summer	
Service Begin Time (e.g., 8:30 AM)							Hrs. per Week	
Service End Time (e.g., 5:30 PM)							0.0	
Ongoing Adult Education Program (NOT Periodic Parent Involvement Activities)								
Adult Education Site Schedule								
Date Site Open (Adults)								
Date Site Closed (Adults)								
Total # Days								
	MON	TUE	WED	THU	FRI	SAT	Total Adult	
Service Begin Time (e.g., 7:00 PM)							Hrs. per Week	
Service End Time (e.g., 8:30 PM)							0.0	

SITE PROFILE WORKSHEET (2010-2011)

Original
Submission

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School District / Fiscal Agency	Young Leaders with Character Program	County of Site	Dade
Name of Site/Facility	Hialeah Middle School		
Type of Site (Drop Down Menu)	School District (SD)		
Physical Address of Site:	6027 E. 7th Avenue		
City of Site	Hialeah	ZIP	33013
Web Address of Site	N/A		

Grade Levels Receiving Services (e.g., K-12)		# of students participating in the 21st CCLC program per day
Before School		Before School
After School 6-8		After School 40
Weekends / Holidays		Weekends / Holidays
Summer		Summer

Name of Main Site Contact	Sharon Dziedzic	Phone Number	305-519-3331	E-mail address	sdziedzic@hialeahfl.gov
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Regular School Year Program for Students

BEFORE SCHOOL Site Schedule (Must operate at least one hour per day of service)

Before School Start Date	Identify special situations (Before School) and/or dates when the program is closed (e.g., holidays)					
Before School End Date						
Total # Days Before School						
	MON	TUE	WED	THU	FRI	Total Weekly Hours
Service Begin Time (e.g., 7:00 AM)						Before School
Service End Time (e.g., 8:00 AM)						0.0

AFTER SCHOOL Site Schedule (Must operate at least 12 hours per week of service)

After School Start Date	8/23/2010	Identify special situations (After School) and/or dates when the program is closed (e.g., holidays)				
After School End Date	6/8/2011	holidays and teachers work days				
Total # Days After School	178					
	MON	TUE	WED	THU	FRI	Total Weekly Hours
Service Begin Time (e.g., 3:30 PM)	3:45 PM	3:45 PM	3:45 PM	3:45 PM	3:45 PM	After School
Service End Time (e.g., 5:30 PM)	6:45 PM	6:45 PM	6:45 PM	6:45 PM	6:45 PM	15.0

Weekends and Holidays Site Schedule (Must operate at least four hours per day of service). Does not include Summer.

List All Dates that Site will be Open (e.g., 04/09/09; 04/10/09; 04/16/09)						
Total # Non-School Days						
	SAT	SUN	HOLIDAYS	Total hours will calculate automatically.		
Service Begin Time (e.g., 3:30 PM)				Do NOT copy and paste information,		
Service End Time (e.g., 5:30 PM)				as this may prevent formulas from working correctly.		
TOTAL HOURS PER DAY	0.0	0.0	0.0			

Summer Program for Students (May ONLY include operation until July 31, 2011)

Summer Site Schedule for Typical Week (Must operate for at least four hours per day of service)

Summer Start Date	Identify special situations (Summer)						
Summer End Date							
Total # Days in Summer							
	MON	TUE	WED	THU	FRI	SAT	Total Summer
Service Begin Time (e.g., 8:30 AM)							Hrs. per Week
Service End Time (e.g., 5:30 PM)							0.0

Ongoing Adult Education Program (NOT Periodic Parent Involvement Activities)

Adult Education Site Schedule

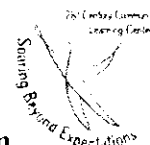
Date Site Open (Adults)							
Date Site Closed (Adults)							
Total # Days							
	MON	TUE	WED	THU	FRI	SAT	Total Adult
Service Begin Time (e.g., 7:00 PM)							Hrs. per Week
Service End Time (e.g., 8:30 PM)							0.0



**City of Hialeah young Leaders with Character Program
21st CCLC Program at Hialeah Educational Academy
Afterschool Program Schedule, Year 2010-2011
Weekly Schedule**

Group	Time	Monday	Tuesday	Wednesday	Thursday	Friday
A-F	2:30-2:45 p.m.	Eat and Greet Snack Time in Cafeteria				
A	3:00-4:00 p.m.	Homework/ Teacher Activity Literacy	Homework/ Web Base Tutoring	Homework/ Teacher Activity Science	Homework/ Web Base Tutoring	Homework/ Teacher Activity Math
B	3:00-4:00 p.m.	Homework/ Teacher Activity Math	Homework/ Web Base Tutoring	Homework/ Teacher Activity Literacy	Homework/ Web Base Tutoring	Homework/ Teacher Activity Science
C	3:00-4:00 p.m.	Homework/ Teacher Activity Science	Homework/ Web Base Tutoring	Homework/ Teacher Activity Math	Homework/ Web Base Tutoring	Homework/ Teacher Activity Literacy
A-C	4:00-4:05 p.m.	Break time / Restrooms				
A	4:05-5:00 p.m.	SPARKS	CHARACTER COUNTS	SERVICE LEARNING	SPARKS	INDOOR GAMES
B	4:05-5:00 p.m.	CHARACTER COUNTS	SERVICE LEARNING	SPARKS	INDOOR GAMES	SPARKS
C	4:05-5:00 p.m.	SERVICE LEARNING	SPARKS	INDOOR GAMES	SPARKS	CHARACTER COUNTS
A-C	5:00-5:30 p.m.	Indoor games /Parent Pick-up				

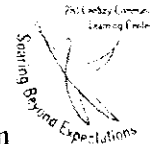
All students must be picked up before 5:30 p.m.
Students with Walk- Home Pass will be released at 5:30 p.m.
All outside activities will be moved to the cafeteria during inclement weather



**City of Hialeah young Leaders with Character Program
21st CCLC Program at Jose Marti Middle
Afterschool Program Schedule, Year 2010-2011
Weekly Schedule**

Group	Time	Monday	Tuesday	Wednesday	Thursday	Friday
A-F	3:45-4:00 p.m.	Eat and Greet Snack Time in Cafeteria				
A	4:15-5:15 p.m.	Homework/ Teacher Activity Literacy	Homework/ Web Base Tutoring	Homework/ Teacher Activity Science	Homework/ Web Base Tutoring	Homework/ Teacher Activity Math
B	4:15-5:15 p.m.	Homework/ Teacher Activity Math	Homework/ Web Base Tutoring	Homework/ Teacher Activity Literacy	Homework/ Web Base Tutoring	Homework/ Teacher Activity Science
C	4:15-5:15 p.m.	Homework/ Teacher Activity Science	Homework/ Web Base Tutoring	Homework/ Teacher Activity Math	Homework/ Web Base Tutoring	Homework/ Teacher Activity Literacy
A-C	5:15-5:20 p.m.	Break time / Restrooms				
A	5:25-6:25 p.m.	SPARKS	CHARACTER COUNTS	SERVICE LEARNING	SPARKS	INDOOR GAMES
B	5:25-6:25 p.m.	CHARACTER COUNTS	SERVICE LEARNING	SPARKS	INDOOR GAMES	SPARKS
C	5:25-6:25 p.m.	SERVICE LEARNING	SPARKS	INDOOR GAMES	SPARKS	CHARACTER COUNTS
A-C	6:25-6:45 p.m.	Indoor games /Parent Pick-up				

All students must be picked up by 6:45 p.m.
Students with Walk- Home Pass will be released at 6:45 p.m.
All outside activities will be moved to the cafeteria during inclement weather



**City of Hialeah young Leaders with Character Program
21st CCLC Program at Seminola Community Center
Afterschool Program Schedule, Year 2010-2011
Weekly Schedule**

High School Age Students

Group	Time	Monday	Tuesday	Wednesday	Thursday	Friday
A	3:30-3:45 p.m.	High School Eat and Greet Snack Time in Cafeteria				
A	3:50-4:50 p.m.	Homework/ Teacher Activity Literacy	Homework/ Web Base Tutoring	Homework/ Teacher Activity Science	Homework/ Web Base Tutoring	Homework/ Teacher Activity Math
A	4:50-4:55 p.m.	Break time / Restrooms				
A	5:00-6:00 p.m.	SPARKS	CHARACTER COUNTS	SERVICE LEARNING	SPARKS	INDOOR GAMES
A	6:00-6:30 p.m.	Indoor games /Parent Pick-up				

All students must be picked up by 6:30 p.m.

Students with Walk- Home Pass will be released at 6:30 p.m.

All outside activities will be moved to the cafeteria during inclement weather

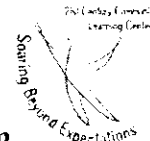
Middle School Students

Group	Time	Monday	Tuesday	Wednesday	Thursday	Friday
B	4:00-4:15 p.m.	Middle School Eat and Greet Snack Time in Cafeteria				
B	4:20-5:20 p.m.	Homework/ Teacher Activity Math	Homework/ Web Base Tutoring	Homework/ Teacher Activity Literacy	Homework/ Web Base Tutoring	Homework/ Teacher Activity Science
B	5:20-5:25 p.m.	Break time / Restrooms				
B	5:30-6:30 p.m.	CHARACTER COUNTS	SERVICE LEARNING	SPARKS	INDOOR GAMES	SPARKS
B	6:30-7:00 p.m.	Indoor games /Parent Pick-up				

All students must be picked up before 7:00 p.m.

Students with Walk- Home Pass will be released at 7:00 p.m.

All outside activities will be moved to the cafeteria during inclement weather



**City of Hialeah young Leaders with Character Program
21st CCLC Program at Hialeah Middle School
Afterschool Program Schedule, Year 2010-2011
Weekly Schedule**

Group	Time	Monday	Tuesday	Wednesday	Thursday	Friday
A-F	3:45-4:00 p.m.	Eat and Greet Snack Time in Cafeteria				
A	4:15-5:15 p.m.	Homework/ Teacher Activity Literacy	Homework/ Web Base Tutoring	Homework/ Teacher Activity Science	Homework/ Web Base Tutoring	Homework/ Teacher Activity Math
B	4:15-5:15 p.m.	Homework/ Teacher Activity Math	Homework/ Web Base Tutoring	Homework/ Teacher Activity Literacy	Homework/ Web Base Tutoring	Homework/ Teacher Activity Science
C	4:15-5:15 p.m.	Homework/ Teacher Activity Science	Homework/ Web Base Tutoring	Homework/ Teacher Activity Math	Homework/ Web Base Tutoring	Homework/ Teacher Activity Literacy
A-C	5:15-5:20 p.m.	Break time / Restrooms				
A	5:25-6:25 p.m.	SPARKS	CHARACTER COUNTS	SERVICE LEARNING	SPARKS	INDOOR GAMES
B	5:25-6:25 p.m.	CHARACTER COUNTS	SERVICE LEARNING	SPARKS	INDOOR GAMES	SPARKS
C	5:25-6:25 p.m.	SERVICE LEARNING	SPARKS	INDOOR GAMES	SPARKS	CHARACTER COUNTS
A-C	6:25-6:45 p.m.	Indoor games /Parent Pick-up				

All students must be picked up by 6:45 p.m.

Students with Walk- Home Pass will be released at 6:45 p.m.

All outside activities will be moved to the cafeteria during inclement weather

August 2010

Su	Mo	Tu	We	Th	Fr	Sa
7	x	x	3	4	5	x
14	8	9	10	x	12	x
21	15	16	17	18	19	x
28	22	23	24	x		
	29	30				

Comments:

September 2010

October 2010

November 2010

December 2010

Sa	Fr	Th	We	Tu	Mo	Su
5	4	3	2	1	7	6
x	11	10	9	8	14	13
x	18	17	16	15	21	20
x	25	24	23	22	28	27

Comments:
Spring Break

January 2011

February 2011

March 2011

April 2011

Su	Mo	Tu	We	Th	Fr	Sa
3		5	6	7	8	1
10	x	12	13	14	15	x
17	18	19	20	21	22	x

44	23
31	

May 2011

June 2011

July 2011

Total Days Before School-0

Total Days After School-178

Total Days WF/Holiday: 0

Total Dams Constructed: 60

APPENDIX C

Signed General Assurances Signature Form
Signed 21st CCLC Program Assurances
Signed Program Operational Assurances
Signed and Completed Private School Participation Form
Signed General Education Provisions Act (GEPA) Statement

2010-2011 - Florida 21st CCLC - Program Assurances

The Applicant(s) hereby assures and agrees that, in accordance with statutes and regulations, submitting this proposal shall comply with the following:

- The community was given notice of intent to submit an application, and that the application and waiver request(s), will be available for public review after submission of the application;
- The proposed 21st CCLC program was developed, and will be carried out, in active collaboration with the schools the students attend;
- The proposed program has engaged in timely and meaningful consultation with private school officials;
- Funds under this part will be used to increase the level of State, local, and/or other non-federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant Federal, State, local, or non-Federal funds;
- Property acquired (e.g., computers, classroom desks and tables) under the 21st Century Community Learning Centers program will remain within the appropriate facility for continued use in the 21st CCLC program after the funding period has expired. If the 21st CCLC program at the facility(ies) is not maintained after federal funding expires, all equipment will be used and/or distributed in accordance with 34 CFR, Parts 74 & 80.;
- The fiscal agent will adopt and use proper methods of administering each program, including:
 - the enforcement of any obligations imposed on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
 - the correction of deficiencies in program operations that are identified through audits, monitoring, evaluation and/or technical assistance.
- The program will take place in a safe and easily accessible facility;
- The program will provide services to the proposed number of students on a daily basis, as proposed on the Funding Request Guide, the Site Budget Worksheet, the Title I School Table, and/or the Grant Narrative Text (whichever is greater);
- Student populations to be served by this 21st CCLC program are not being served by another existing 21st CCLC program or proposed within another submitted competitive proposal. A list of schools currently being served by 21st CCLC programs can be found on <http://www.fldoe.org/curriculum/21century> (programs should inquire about other services with collecting support letters from schools);
- All 21st CCLC students will also be in attendance during the regular school day;
- The program will primarily target students who attend schools eligible for school wide programs under section 1114 and the families of such students;
- The program will operate official 21st CCLC activities for the hours, days, and weeks of operation as proposed in the Funding Request Guide, the Site Budget Worksheet, and/or the Grant Narrative Text (whichever has the greatest number of hours, days, and/or weeks);
- Each 21st CCLC program will operate at least 4 days per week at a minimum of 12 hours per week of afterschool programming;

Appendix C: Assurances

- The program will offer a daily, nutritious snack that meets the requirements of the USDA National School Lunch Program for meal supplements. Florida 21st CCLC programs that operate on Saturday or non-school days are required to provide either a three or four hour day depending on the amount requested for core funding. Saturday or non-school day programs will offer a daily nutritious breakfast and/or snack that meets the USDA requirements. **This funding cannot be drawn from 21st CCLC funds and must come from other resources;**
- The program understands and agrees that the Florida Dept of Education, regardless of the originally approved amount, has the authority to equitably reduce the amount of funding for failing to meet daily student attendance numbers, amount of operation, and/or activities.
- The grantee understands that the FLDOE has established risk thresholds based upon proposed levels of operation and daily student attendance, and that failure to operate at the proposed levels will result in a reduction of 21st CCLC funding for subsequent years of operation based upon the established funding equation under which this grant is funded.
- The grantee agrees to fully cooperate with all monitoring, audit, evaluation, and reporting requirements established by the FDOE and/or authorized representatives.
- The grantee agrees to participate in all statewide evaluation activities (e.g., cooperate with site-visits, responding to data requests, submitting accurate data);
- The program will submit all required data and reports, as required and/or requested, to the State of Florida and U.S. Department of Education;
- The program understands that the summative evaluation report is required of all 21st CCLC programs, that this report will be compared to all data submitted to the Florida Department of Education (FDOE) and United States Department of Education, that this report may be used to determine continuation of funding, and that adequate progress has been defined as achieving 85% of approved objectives.
- The new 21st CCLC program will be operational within **30 calendar days** of receiving the DOE 200 award notification or within **3 weeks** from the first day of school, whichever is later;
- The continuation 21st CCLC program will be operational within **21 calendar days** from the first day of school;
- The Florida Dept of Education may terminate the grant with 30 days notice, in whole or in part, if federal funds supporting the grant are reduced or withdrawn, or for nonperformance by the grantee at any time during the term of the grant; and;
- The Florida Dept of Education and the grantee may terminate the agreement, in whole or in part, upon mutual agreement.

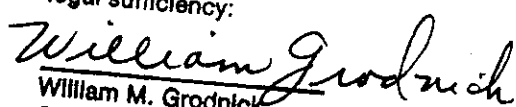
Signature of Fiscal Agency: _____ Date _____
Julio Robaina, Mayor

And, if applicable:

Signature of Joint Agency: _____ Date _____

Signature of Joint Agency: _____ Date _____

Attest: _____
Rafael E. Granado
City Clerk

Approved as to form and
legal sufficiency:

William M. Grodnick
City Attorney

PROGRAM OPERATIONAL ASSURANCE

21st CCLC Request for Application (Discretionary Awards)

Complete One per 21st CCLC Site

2010-2011

Site Name: Hialeah Educational Academy

Program Name: Young Leaders with Character

	Number of students that will receive 21st CCLC services PER DAY in the indicated components	Average number of HOURS per DAY the program will operate the indicated component for student participants.	TOTAL Number of DAYS per YEAR the program will provide 21st CCLC services to student participants.	Number of WEEKS per YEAR the program will provide 21st CCLC services to student participants.
Before School				
After School	40	3	178	40
Non-School Days (Weekends, Holidays)				
Summer Break	150	11	68	10

Information indicated on this Program Operational Assurance will be used by the FDOE to help assess program compliance with proposed levels of operation. The information included on this Assurance must be consistent with the site profile, grant narrative, Title I school table, and Funding Request Guide (if applicable). Minimum performance thresholds of daily attendance have been established for all 21st CCLC programs funded during the 2010-2011 program year.

- **85% Threshold Rule:** Programs not averaging at least 85% of the proposed daily student attendance, as documented by daily attendance rosters and monthly reports, are considered at moderate risk of not adequately meeting proposed levels of operation. These programs will be required to provide a written explanation of the lack of attendance and attend specified technical assistance trainings and/or other trainings as required by the FDOE. The 85% Threshold was established in 2005 by the FDOE for evaluation purposes.
- **80% Threshold Rule:** Programs not averaging at least 80% of the proposed daily student attendance, as documented by daily attendance sheets and monthly reports, are considered at high risk of not adequately meeting proposed levels of operation. These programs will receive a reduction in 21st CCLC funding for subsequent years of operation according to the actual operational levels and average daily student attendance or based upon an analysis of per-student costs for programs in the first year of 21st CCLC funding.

At the discretion of the FDOE, programs with a reduction in funding due to the 80% Threshold Rule may have the opportunity to seek additional funding if attendance levels are increased, but will not be permitted to exceed the original funding level. Proof of increased student attendance (e.g., daily student attendance lists) will be required.

Statement of Operational Assurance

The undersigned agency head (or authorized representative) understands that the Florida Department of Education has established risk thresholds based upon proposed levels of operation and daily student attendance. The agency understands that failure to operate at the proposed levels will result in a reduction of 21st CCLC funding for subsequent years of operation based upon the established funding equation under which this grant is funded.

Signature of Agency Head - Julio Robaina, Mayor

Date

Approved as to form and
legal sufficiency:

William M. Grodnick

William M. Grodnick
City Attorney

PROGRAM OPERATIONAL ASSURANCE

21st CCLC Request for Application (Discretionary Awards)

Complete One per 21st CCLC Site

2010-2011

Site Name: Jose Marti Middle School

Program Name: Young Leaders with Character

	Number of students that will receive 21st CCLC services PER DAY in the indicated components	Average number of HOURS per DAY the program will operate the indicated component for student participants.	TOTAL Number of DAYS per YEAR the program will provide 21st CCLC services to student participants.	Number of WEEKS per YEAR the program will provide 21st CCLC services to student participants.
Before School				
After School	40	3	178	40
Non-School Days (Weekends, Holidays)				
Summer Break				

Information indicated on this Program Operational Assurance will be used by the FDOE to help assess program compliance with proposed levels of operation. The information included on this Assurance **must** be consistent with the site profile, grant narrative, Title I school table, and Funding Request Guide (if applicable). Minimum performance thresholds of daily attendance have been established for all 21st CCLC programs funded during the 2010-2011 program year.

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Statement of Operational Assurance

The undersigned agency head (or authorized representative) understands that the Florida Department of Education has established risk thresholds based upon proposed levels of operation and daily student attendance. The agency understands that failure to operate at the proposed levels will result in a reduction of 21st CCLC funding for subsequent years of operation based upon the established funding equation under which this grant is funded.

Signature of Agency Head - Julio Robaina, Mayor

Date

PROGRAM OPERATIONAL ASSURANCE

21st CCLC Request for Application (Discretionary Awards)

Complete One per 21st CCLC Site

2010-2011

Site Name: Seminola Community Center

Program Name: Young Leaders with Character

	Number of students that will receive 21st CCLC services PER DAY in the indicated components	Average number of HOURS per DAY the program will operate the indicated component for student participants.	TOTAL Number of DAYS per YEAR the program will provide 21st CCLC services to student participants.	Number of WEEKS per YEAR the program will provide 21st CCLC services to student participants.
Before School				
After School	30	3	178	40
Non-School Days (Weekends, Holidays)				
Summer Break				

Information indicated on this Program Operational Assurance will be used by the FDOE to help assess program compliance with proposed levels of operation. The information included on this Assurance **must** be consistent with the site profile, grant narrative, Title I school table, and Funding Request Guide (if applicable). Minimum performance thresholds of daily attendance have been established for all 21st CCLC programs funded during the 2010-2011 program year.

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At the discretion of the FDOE, programs with a reduction in funding due to the 80% Threshold Rule may have the opportunity to seek additional funding if attendance levels are increased, but will not be permitted to exceed the original funding level. Proof of increased student attendance (e.g., daily student attendance lists) will be required.

Statement of Operational Assurance

The undersigned agency head (or authorized representative) understands that the Florida Department of Education has established risk thresholds based upon proposed levels of operation and daily student attendance. The agency understands that failure to operate at the proposed levels will result in a reduction of 21st CCLC funding for subsequent years of operation based upon the established funding equation under which this grant is funded.

Signature of Agency Head - Julio Robaina, Mayor

Date

PROGRAM OPERATIONAL ASSURANCE

21st CCLC Request for Application (Discretionary Awards)

Complete One per 21st CCLC Site

2010-2011

Site Name: Hialeah Middle School

Program Name: Young Leaders with Character

	Number of students that will receive 21st CCLC services PER DAY in the indicated components	Average number of HOURS per DAY the program will operate the indicated component for student participants.	TOTAL Number of DAYS per YEAR the program will provide 21st CCLC services to student participants.	Number of WEEKS per YEAR the program will provide 21st CCLC services to student participants.
Before School				
After School	40	3	178	40
Non-School Days (Weekends, Holidays)				
Summer Break				

Information indicated on this Program Operational Assurance will be used by the FDOE to help assess program compliance with proposed levels of operation. The information included on this Assurance **must** be consistent with the site profile, grant narrative, Title I school table, and Funding Request Guide (if applicable). Minimum performance thresholds of daily attendance have been established for all 21st CCLC programs funded during the 2010-2011 program year.

- **85% Threshold Rule:** Programs not averaging at least 85% of the proposed daily student attendance, as documented by daily attendance rosters and monthly reports, are considered at **moderate risk** of not adequately meeting proposed levels of operation. These programs will be required to provide a written explanation of the lack of attendance and attend specified technical assistance trainings and/or other trainings as required by the FDOE. The 85% Threshold was established in 2005 by the FDOE for evaluation purposes.
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At the discretion of the FDOE, programs with a reduction in funding due to the 80% Threshold Rule may have the opportunity to seek additional funding if attendance levels are increased, but will not be permitted to exceed the original funding level. Proof of increased student attendance (e.g., daily student attendance lists) will be required.

Statement of Operational Assurance

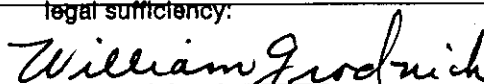
The undersigned agency head (or authorized representative) understands that the Florida Department of Education has established risk thresholds based upon proposed levels of operation and daily student attendance. The agency understands that failure to operate at the proposed levels will result in a reduction of 21st CCLC funding for subsequent years of operation based upon the established funding equation under which this grant is funded.

Signature of Agency Head

Julio Robaina, Mayor

Approved as to form and
legal sufficiency:

Date


William M. Grodnick
City Attorney

**ASSURANCE OF PROVIDING EQUITABLE SERVICES FOR
PRIVATE SCHOOL STUDENTS, TEACHERS, AND OTHER EDUCATIONAL PERSONNEL**

Florida Department of Education
Title IV, Part B, 21st Century Community Learning Centers (21st CCLC)
FY 2010-2011

The FLDOE Project Application and Amendment Procedures for Federal and State Programs (Green Book) General Assurances states: "After timely and meaningful consultation, the recipient will provide the opportunity for children enrolled in private, non-profit schools, and the educational personnel of such schools, equitable participation in the activities and services provided by these federal funds, and will notify the officials of the private schools of said opportunity." For the 21st CCLC Program, programs must, at a minimum, consult with officials from those private school located in the specific geographic area(s) served by program sites.

Please complete the following form related to consultation and participation of eligible private schools in Title IV, Part B, 21st CCLC.

☐ There are NO private schools located within the geographic area(s) of the sites where the 21st CCLC program is located. If you check this statement, you do not need to complete the remainder of the form.

☒ There are private schools located within the geographic area(s) of the 21st CCLC sites.

School Name(s): Champagnant Catholic School, Christ Mar School, Edison Private School, Faith Lutheran School, Horeb Christian School, Immaculate Conception School, Our Lady of Charity Private School, Roblanca Academy, St. John the Apostle, The Glory of God Christian School, and Trinity Christian Academy.

- ☒ The private schools listed above were consulted (or attempts were made to consult with) such schools prior to the development of the Title IV, Part B, 21st CCLC application.
- ☒ The private schools listed above were provided (or will be provided) with the opportunity to enroll their students in the 21st CCLC program.
- ☒ Teachers and other educational personnel of private school students attending the 21st CCLC program were offered (or will be offered) services that are equitable to those provided to public school teachers and other educational personnel.

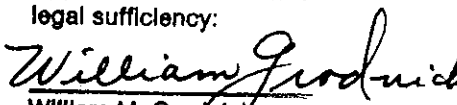
Method(s) of Contact - Applicant Initiated (check all that apply)

- ☒ Letters or facsimile documents
- ☐ Meetings
- ☐ Documented telephone calls
- ☐ E-mail
- ☐ Other (please list):

Signature of Agency Head - Mayor Julio Robaina

Date

Approved as to form and
legal sufficiency:


William M. Grodnick
City Attorney

Julio Robaina

Mayor

Carlos Hernandez

Council President

Jose Yedra

Council Vice President



Council Members

Jose F. Caragol

Vivian Casals-Muñoz

Katharine E. Cue

Isis Garcia-Martinez

Luis Gonzalez

City of Hialeah

General Education Provisions Act (GEPA) Statement

In accordance with the provision of Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Public Law (P.L.) 103-382), the City of Hialeah, Education and Community Services Department, ensures equitable access and participation to all program participants including students, parents, staff, and other program beneficiaries with special needs. All efforts will be made to eliminate barriers that can impede equitable participation by providing necessary accommodations and modifications.

All of the physical facilities where the Project will be held are ADA compliant. Inclusion aides will provide for participants with documented disabilities as needed. In addition, the Project will ensure that all students and families with limited English proficiency have access and participate in Project activities by offering services in participants' native language where possible and using ESL strategies as needed.

The City of Hialeah does not discriminate based on age, gender, race, color, national origin, religion, or disability for participation or employment.

Julio Robaina, Mayor, City of Hialeah

Typed Name and Title of Authorized Official

(Agency Head)

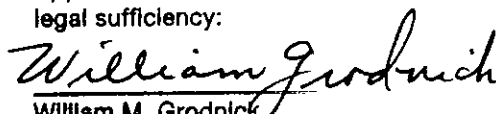
Signature

Date

305-883-5800; ECS 305-818-9143

Telephone Number

Approved as to form and
legal sufficiency:



William M. Grodnick
City Attorney

NOTICE TO ALL APPLICANTS

The purpose of this enclosure is to inform you about a new provision in the Department of Education's General Education Provisions Act (GEPA) that applies to applicants for new grant awards under Department programs. This provision is Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Public Law (P.L.) 103-382).

To Whom Does This Provision Apply?

Section 427 of GEPA affects applicants for new grant awards under this program. **ALL APPLICANTS FOR NEW AWARDS MUST INCLUDE INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS NEW PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.**

(If this program is a State-formula grant program, a State needs to provide this description only for projects or activities that it carries out with funds reserved for State-level uses. In addition, local school districts or other eligible applicants that apply to the State for funding need to provide this description in their applications to the State for funding. The State would be responsible for ensuring that the school district or other local entity has submitted a sufficient section 427 statement as described below.)

What Does This Provision Require?

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally-funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct

description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single narrative, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of civil rights statutes, but rather to ensure that, in designing their projects, applicants for Federal funds address equity concerns that may affect the ability of certain potential beneficiaries to fully participate in the project and to achieve to high standards. Consistent with program requirements and its approved application, an applicant may use the Federal funds awarded to it to eliminate barriers it identifies.

What are Examples of How an Applicant Might Satisfy the Requirement of This Provision?

The following examples may help illustrate how an applicant may comply with Section 427.

(1) An applicant that proposes to carry out an adult literacy project serving, among others, adults with limited English proficiency, might describe in its application how it intends to distribute a brochure about the proposed project to such potential participants in their native language.

(2) An applicant that proposes to develop instructional materials for classroom use might describe how it will make the materials available on audio tape or in braille for students who are blind.

(3) An applicant that proposes to carry out a model science program for secondary students and is concerned that girls may be less likely than boys to enroll in the course, might indicate how it intends to conduct "outreach" efforts to girls, to encourage their enrollment.

We recognize that many applicants may already be implementing effective steps to ensure equity of access and participation in their grant programs, and we appreciate your cooperation in responding to the requirements of this provision.

Estimated Burden Statement for GEPA Requirements

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1890-0007**. The time required to complete this information collection is estimated to average 1.5 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4250.**

APPENDIX D

Funding Request Guides
Agency Profile Worksheet

FUNDING REQUEST GUIDE

Complete One Per Proposed Site - Request for Applications (RF-A) Only

2010-2011 (Cohort 8 Only)

Site Name:		Hialeah Educational Academy			
Number of students that will receive 21st CCLC services PER DAY in the indicated components	Average number of HOURS per DAY the program will operate the indicated component for student participants.	TOTAL Number of DAYS per YEAR the program will provide 21st CCLC services to student participants.	Number of WEEKS per YEAR the program will provide 21st CCLC services to student participants. ²	Funding Amount per student, per hour of daily operation. ³	Amount allowed per component (Maximum)
Before School				\$2.00	\$0.00
After School	40	3	180	\$4.00	\$86,400.00
Non-School Days (Weekends, Holidays)				\$4.50	\$0.00
Summer Break	40	11	49	\$4.50	\$97,020.00

¹ To ensure all students with disabilities are able to participate in the 21st CCLC program, the FDOE has changed the per-student allocation to prevent programs from denying services to students with disabilities based on previously indicated numbers proposed on the Funding Request Guide. The new per-student allocation will result in higher maximum funding levels for all programs in Florida to allow for additional services to students with special needs. Florida 21st CCLC programs are **NOT PERMITTED** to deny services to students with disabilities or other special needs that meet selection criteria proposed in the application.

² "Weeks per year" must be completed consistent with site budget worksheets, but does not impact the maximum funding amount allowed.

³ The average per student expenditure in Florida was \$1.19/hour in 2006-2007 and \$1.64/hour in 2007-2008. The amounts listed allow for additional flexibility for special costs (e.g., bus transportation, equipment needs, etc.). Applicants are **NOT required to request the maximum amount**. Instead, applicants **MUST** request an amount that is reasonable and appropriate to address established needs and provide services to meet proposed objectives.

Maximum Amount Allowed: \$183,420.00

FUNDING REQUEST GUIDE

Complete One Per Proposed Site - Request for Applications (RFA) Only

2010-2011 (Cohort 8 Only)

Site Name:		Jose Marti Middle School				
	Number of students that will receive 21st CCLC services PER DAY in the indicated components	Average number of HOURS per DAY the program will operate the indicated component for student participants.	TOTAL Number of DAYS per YEAR the program will provide 21st CCLC services to student participants.	Number of WEEKS per YEAR the program will provide 21st CCLC services to student participants. ²	Funding Amount per student, per hour of daily operation. ³	Amount allowed per component (Maximum)
Before School					\$2.00	\$0.00
After School	40	3	180	37	\$4.00	\$86,400.00
Non-School Days (Weekends, Holidays)					\$4.50	\$0.00
Summer Break	40	11	49	10	\$4.50	\$97,020.00
¹ To ensure all students with disabilities are able to participate in the 21st CCLC program, the FDOE has changed the per-student allocation to prevent programs from denying services to students with disabilities based on previously indicated numbers proposed on the Funding Request Guide. The new per-student allocation will result in higher maximum funding levels for all programs in Florida to allow for additional services to students with special needs. Florida 21st CCLC programs are NOT PERMITTED to deny services to students with disabilities or other special needs that meet selection criteria proposed in the application.						
² "Weeks per year" must be completed consistent with site budget worksheets, but does not impact the maximum funding amount allowed.						
³ The average per student expenditure in Florida was \$1.19/hour in 2006-2007 and \$1.64/hour in 2007-2008. The amounts listed allow for additional flexibility for special costs (e.g., bus transportation, equipment needs, etc.). Applicants are NOT required to request the maximum amount. Instead, applicants MUST request an amount that is reasonable and appropriate to address established needs and provide services to meet proposed objectives.						
Maximum Amount Allowed:						\$183,420.00

FUNDING REQUEST GUIDE

Complete One Per Proposed Site - Request for Applications (RFA) Only

2010-2011 (Cohort 8 Only)

Site Name:		Seminola/Cotson Area - Henry H. Filer Middle School Students				
	Number of students that will receive 21st CCLC services PER DAY in the indicated components	Average number of HOURS per DAY the program will operate the indicated component for student participants.	TOTAL Number of DAYS per YEAR the program will provide 21st CCLC services to student participants.	Number of WEEKS per YEAR the program will provide 21st CCLC services to student participants. ²	Funding Amount per student, per hour of daily operation. ³	Amount allowed per component (Maximum)
Before School					\$2.00	\$0.00
After School	30	3	180	37	\$4.00	\$64,800.00
Non-School Days (Weekends, Holidays)					\$4.50	\$0.00
Summer Break	30	11	49	10	\$4.50	\$72,765.00

¹ To ensure all students with disabilities are able to participate in the 21st CCLC program, the FDOE has changed the per-student allocation to prevent programs from denying services to students with disabilities based on previously indicated numbers proposed on the Funding Request Guide. The new per-student allocation will result in higher maximum funding levels for all programs in Florida to allow for additional services to students with special needs. Florida 21st CCLC programs are **NOT PERMITTED** to deny services to students with disabilities or other special needs that meet selection criteria proposed in the application.

² "Weeks per year" must be completed consistent with site budget worksheets, but does not impact the maximum funding amount allowed.

³ The average per student expenditure in Florida was \$1.19/hour in 2006-2007 and \$1.64/hour in 2007-2008. The amounts listed allow for additional flexibility for special costs (e.g., bus transportation, equipment needs, etc.). Applicants are **NOT required** to request the maximum amount. Instead, applicants **MUST** request an amount that is reasonable and appropriate to address established needs and provide services to meet proposed objectives.

Maximum Amount Allowed:	\$137,565.00
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FUNDING REQUEST GUIDE

Complete One Per Proposed Site - Request for Applications (RFA) Only

2010-2011 (Cohort 8 Only)

Site Name:	Hiلاه Middle School
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	Number of students that will receive 21st CCLC services PER DAY in the indicated components	Average number of HOURS per DAY the program will operate the indicated component for student participants.	TOTAL Number of DAYS per YEAR the program will provide 21st CCLC services to student participants.	Number of WEEKS per YEAR the program will provide 21st CCLC services to student participants. ²	Funding Amount per student, per hour of daily operation. ³	Amount allowed per component (Maximum)
Before School					\$2.00	\$0.00
After School	40	3	180	37	\$4.00	\$86,400.00
Non-School Days (Weekends, Holidays)					\$4.50	\$0.00
Summer Break	40	11	49	10	\$4.50	\$97,020.00

¹ To ensure all students with disabilities are able to participate in the 21st CCLC program, the FDOE has changed the per-student allocation to prevent programs from denying services to students with disabilities based on previously indicated numbers proposed on the Funding Request Guide. The new per-student allocation will result in higher maximum funding levels for all programs in Florida to allow for additional services to students with special needs. Florida 21st CCLC programs are **NOT PERMITTED** to deny services to students with disabilities or other special needs that meet selection criteria proposed in the application.

² "Weeks per year" must be completed consistent with site budget worksheets, but does not impact the maximum funding amount allowed.

³ The average per student expenditure in Florida was \$1.19/hour in 2006-2007 and \$1.64/hour in 2007-2008. The amounts listed allow for additional flexibility for special costs (e.g., bus transportation, equipment needs, etc.). Applicants are **NOT required to request the maximum amount**. Instead, applicants **MUST** request an amount that is reasonable and appropriate to address established needs and provide services to meet proposed objectives.

Maximum Amount Allowed: \$183,420.00

21st CENTURY COMMUNITY LEARNING CENTERS AGENCY PROFILE

2010-2011

Young Leaders with Character, City of Hialeah Education
and Community Services Department
7400 W. 24th Avenue, 2nd Floor

Miami-Dade

Hialeah

33016

www.hialeahfl.gov

8

Community Based or other Non-Profit Organization

Sharon Dziedzic

305-818-9143

sdziedzic@hialeahfl.gov

Ana Maria Gonzalez

305-818-9143

amgonmez@hialeahfl.gov

Marla Alpizar

305-818-913

malpizar@hialeahfl.gov

Hialeah Educational Academy

Miami-Dade

Jose Marti Middle School

Miami-Dade

Hialeah Middle School

Miami-Dade

Excelsior Language Academy of Hialeah

Miami-Dade

Henry H. Filer Middle School

Miami-Dade

Westland Hialeah Senior High School

Miami-Dade

Adult Education Program

Example: 90411, 02110 Adult Education Program

Example: Fullbright Community College

Adult Learning Center

APPENDIX E

Deliverables

Training, Technical Assistance, and Dissemination

Student Performance

Service Delivery

Third Party Evaluator

APPLICANT INSTRUCTIONS: DELIVERABLES FORM

Deliverables: Manuals, reports, videos, CD ROMs, training materials, brochures, and any other tangible product to be developed by the project

(1) Name of Deliverable and Brief Description	(2) Standard(s) for Acceptance	(3) Due Date(s)
Project announcement/flyer to promote and recruit participants	Appropriately organized; attractive, accurate, complete content; written in grammatically correct English and Spanish; sufficient copies provided	On-going
Personnel Manual to provide guidelines, rules/regulations on Project procedures to facilitate day-to-day functioning	Appropriately organized, accurate, complete content which is appropriate for intended audience; sufficient copies provided.	September 2010
Program Flyer to inform families of Family Fun Night events	Attractive; accurate, complete content; written in grammatically correct English and Spanish; readability level appropriate for audience; sufficient copies provided.	Monthly
Newsletter to inform families of Project activities and events	Attractive; accurate, complete content; written in grammatically correct English and Spanish; readability level appropriate for audience; sufficient copies provided.	Quarterly
Monthly attendance reports and student attendance lists as required by 21 st CCLC	Accurate, complete content; meets technical specifications; reviewed by DOE staff	Monthly
Family involvement attendance report as required by 21 st CCLC	Accurate, complete content; meets technical specifications; reviewed by DOE staff	Monthly
Formative and summative evaluation reports as required by 21 st CCLC	Accurate, complete content; meets technical specifications; reviewed by DOE staff	December 31, 2010 July 31, 2011
Report of Staff Training	Accurate, complete content; meets technical specifications; reviewed by DOE staff	October 2010 March 2011 April 2011

APPLICANT INSTRUCTIONS: DELIVERABLES FORM

Documentation of In-Kind Contributions	Accurate, complete content; meets technical specifications; reviewed by DOE staff	February 2011 June 2011
Program schedules	Accurate, complete content; meets technical specifications; reviewed by DOE staff	September 2010 December 2010 May 2011
Evidence of Partnership Maintenance	Accurate, complete content; meets technical specifications; reviewed by DOE staff	April 2011
Participant (student, adult family members, staff) survey to evaluate Project Implementation	Attractive; accurate, complete content; written in grammatically correct English and Spanish; readability level appropriate for audience; sufficient copies provided.	April 2011

Student Performance

Training, Technical Assistance, and Dissemination: All training and technical assistance (TA) activities whether provided onsite, through distance learning media, conferences, workshops, or other delivery strategies

(1) Name of Activity and Brief Description	(2) Quantity and Quality Standards for Acceptance	(3) Method of Documentation	(4) Critical Timelines
Participation in 21 st CCLC Annual Conference	Participant feedback indicative of usefulness	Self-reporting	October 2010
In-service training for service learning Project staff	Participant feedback indicative of usefulness; accurate, complete, appropriate content	Sign-in sheets; evaluation summaries	On-going
In-service training for Project-based afterschool instruction workshops for all 21 st CCLC Project staff	Participant feedback indicative of usefulness; accurate, complete, appropriate content	Sign-in sheets; evaluation summaries	On-going
In-service training for 21 st CCLC Afterschool Programs for Project staff	Participant feedback indicative of usefulness; accurate, complete, appropriate content	Sign-in sheets; evaluation summaries	October 2010
In-service training for Character Counts! curriculum for Project staff	Participant feedback indicative of usefulness; accurate, complete, appropriate content	Sign-in sheets; evaluation summaries	October 2010
In-service CPR training for Program staff	Participant feedback indicative of usefulness; accurate, complete, appropriate content	Sign-in sheets; evaluation summaries	On-going

Student Performance

Student Performance: Any measure that is specific to student performance; e.g., test scores, attendance, behavior, award of diplomas, certificates, etc. Students may include pre-K, K-12, and adult learners

(1) Name of Performance and Brief Description	(2) Method of Evaluating Performance	(3) Method of DOE Verification	(4) Timelines for Data Collection
Academic Achievement – reading	Baseline and interim overall performance category tests; report card grades; Brainchild Tests	Evaluation summaries	Quarterly
Academic Achievement – Math	Baseline and interim overall performance category tests; report card grades; Brainchild Tests	Evaluation summaries	Quarterly
Academic Achievement – Science	Baseline and interim overall performance category tests if available; report card grades; Brainchild Tests	Evaluation summaries	Quarterly
Attendance	Report Card	Evaluation summaries	Quarterly
Decrease in disciplinary actions	Report Card Conduct Grades	Evaluation summaries; observation	Quarterly
Improvement in behavior	Program disciplinary referrals	Evaluation summaries; observation	Quarterly
Parental involvement in education of dependent children	Participation records; Parent Surveys	Evaluation summaries; observation; sign-in sheets	Monthly
Parental involvement of literacy activities of dependent children	Participation records; Parent Surveys	Evaluation summaries; observation; sign-in sheets	Monthly
Participation in assessment	Participation records	Evaluation summaries	Quarterly
Promotion to next grade	Promotion data	Evaluation summaries	Yearly

SERVICE DELIVERY FORM

Service Delivery: Delivery of intended services to target population; e.g., adult literacy services, child find services, student evaluation services, etc.

(1) Name of Service and Brief Description	(2) Standard(s) for Acceptance	(3) Method of DOE Verification	(4) Timeline for Service Delivery
Reading – remedial education and academic enrichment	Quantity and quality of evaluations/assessments	Attendance records; sign-in sheets	Once a week
Mathematics – remedial education and academic enrichment	Quantity and quality of evaluations/assessments	Attendance records; sign-in sheets	Once a week
Science – remedial education and academic enrichment	Quantity and quality of evaluations/assessments	Attendance records; sign-in sheets	Once a week
Physical Education and recreational activities – participation in SPARK Program	Quantity and quality of evaluations/assessments	Attendance records; sign-in sheets	Weekly
Dropout Prevention/Character Education – participation in Character Counts! curriculum	Quantity and quality of evaluations/assessments	Attendance records; sign-in sheets	Weekly
Service learning – participation in science service learning project	Quantity and quality of evaluations/assessments	Attendance records; sign-in sheets	On-going
Spoons Across America Dinner Party Project – participation in project	Quantity and quality of evaluations/assessments	Attendance records; sign-in sheets	8 week period
Adult family members participation in Family Fun Nights, Family Literacy Event, Family Math Night, Family Service Night, and Adult ESL instruction	Quantity and quality of evaluations/assessments	Attendance records; sign-in sheets	Monthly

Formal Third-Party Evaluation: A formal evaluation conducted by a party not employed by the fiscal agent either under contract with the project recipient or under the auspices of the FDOE

(1) Name of Service and Brief Description	(2) Standard(s) for Acceptance	(3) Method of DOE Verification	(4) Timeline for Service Delivery
<p>The evaluation component will include both qualitative and quantitative data collection and analysis such as:</p> <ul style="list-style-type: none"> • Enrollment and attendance records in afterschool and summer program • Attendance records for regular school day • School grades • Data on retention, promotion, disciplinary referrals • Pre/post tests for reading, math, science • Student, parent, staff Interviews • Evaluation of Professional development activities • Information on quality of staff • Formative evaluation reports • Summative evaluation reports 	Individual Consultant	<p>Monthly</p> <p>Formative evaluation – December 2009</p> <p>Summative evaluation – June 2010</p>	<p>The evaluation component will include both qualitative and quantitative data collection and analysis such as:</p> <ul style="list-style-type: none"> • Enrollment and attendance records in afterschool and summer program • Attendance records for regular school day • School grades • Data on retention, promotion, disciplinary referrals • Pre/post tests for reading, math, science • Student, parent, staff Interviews • Evaluation of Professional development activities • Information on quality of staff • Formative evaluation reports • Summative evaluation reports

APPENDIX F

List of Current Board of Directors
Copy of Current Operating Budget
Copy of Current Audit Report

City of Hialeah
Current Members of the City Council
June 2010

Mayor Julio Robaina, Non- Voting Member

Carlos Hernandez, Council President

Jose Yedra, Council Vice President

Vivian Casals-Muñoz, Council Member

Luis E. Gonzalez, Council Member

Isis Garcia-Martinez, Council Member

Katherine Cue, Council Member

Jose F. Caragol, Council Member

Note: The City of Hialeah is a municipality and the City Council functions as the Board of Directors for the City.